

KSRRA RAIL FREIGHT CONFERENCE



SAFETY BRIEFING

August 19, 2021

- Thank you Carl; good morning everyone!
- Today we will be in Heritage Ballroom, Salon A, B, and C of the Lancaster Marriott at Penn Square located at 25 South Queen Street in Lancaster, Pennsylvania. You are currently in Heritage Ballroom Salon C; lunch will be served in Salons A and B to your left.
- The nearest hospital is Lancaster General Hospital. The main campus is located at 555 North Duke Street in Lancaster; the telephone number is [\(717\) 544-5511](tel:7175445511).
- There are no emergency fire drills scheduled for today.

- If alarms go off, please orderly vacate the building. Exit to the outside by going down the stairs to the main lobby and out the front doors. Gather across the street in front of the Fulton Bank.
- Loni Martz and Debi Rogers, the conference registrars, will have the hardcopy registration list to confirm all conferees are accounted for.
- In the event of an emergency, shout out asking for medical assistance.
- Melanie Boyer, will contact hotel personnel.
- Gus Shuey will dial “911” and will meet EMT’s outside the hotel’s front entrance.

- Will those certified to perform CPR please stand? Everyone, please note these individuals.
- The hotel's closest AED device is located right outside Heritage Ballroom Salon A. I will secure the AED device if necessary. There is an AED machine located on the 1st, 2nd and 3rd floors, including in the lobby by the Front Desk.
- If anyone requires emergency evacuation assistance, please notify Melanie Boyer, Gus Shuey, Jeff Stover, or myself.
- Please take note of the person sitting to your left and to your right. Be sure to locate them should we need to evacuate the building.
- If you have a medical condition and are willing to share, please let your neighbors know your conditions or place a piece of paper listing your conditions in your right pocket.

- When entering, exiting or walking about the room, watch for any potential tripping hazards (chairs, briefcases, purses, cords).
- Be sure to push your chair in when leaving the room.
- If you see something out of the norm, say something.
- Should an active shooter situation occur, we will follow the Run - Hide - Fight protocols.
- The current CDC guidelines recommend everyone wear a mask in large indoor gatherings and continue to social distance. The Marriott requires unvaccinated guests to wear a mask in all public areas. For vaccinated guests, masks are optional.
- At this juncture, please mute all cell phones.
- Thank you.